

HIL (INDIA)LIMITED

(A Govt. of India Enterprise)

P.O UDYOGAMANDAL, Dist. Ernakulam, Kochi, (Kerala)

Ph : 0484 – 2545121 –23, Fax : 0484-2545464 Email : hiludl@dataone.in

REQUIRES

HIL, Central Public Sector Enterprise under the Ministry of Chemicals and Fertilizers, Govt. of India, invite applications from qualified candidates to be engaged on **fixed term contract basis initially for a period of 2 years, extendable for another year solely at the discretion of the Management** for the following Posts:

Sl No.	Name of post	No. of Posts	Reservation Category	Scale of Pay
1	FITTER	7	SC -1, OBC -2, UR- 4	6540-3%-19140
2	ELECTRICIAN	7	SC -1, OBC -2, UR- 4	6540-3%-19140
3	WELDER	3	OBC -1, UR-2	6540-3%-19140
4	INSTRUMENT MECHANIC	3	OBC -1, UR- 2	6540-3%-19140
5	MACHINIST	2	UR-2	6540-3%-19140
6	COMPRESSOR OPERATOR	3	OBC -1, UR-2	6540-3%-19140
7	BOILER ATTENDANT	2	UR-2	6540-3%-19140
8	DRAUGHTSMAN	1	UR-1	6540-3%-19140
9	PEON	1	UR- 1	6090-3%14780
10	PART TIME SWEEPER	4	OBC -1, UR-3	Consolidated Daily wages @ 275/-

Educational Qualifications & Experience

Candidates must possess the following qualification and experience. Only post qualification experience will be considered for the purpose.

SI No.	Post	Qualification	Experience
1	FITTER	ITI/ITC Trade certificate in the respective trade.	1 year experience in the respective trade.
2	ELECTRICIAN	ITI/ITC Trade certificate in the respective trade with Valid Wireman Licence issued by KSELB.	1 year experience the respective trade.
3	WELDER	ITI/ITC Trade certificate in the respective trade.	1 year experience the respective trade.
4	INSTRUMENT MECHANIC	ITI/ITC Trade certificate in the respective trade.	1 year experience the respective trade.
5	MACHINIST	ITI/ITC Trade certificate in the respective trade.	1 year experience the respective trade.
6	COMPRESSOR OPERATOR	Diploma in Electrical/ Mechanical/ Refrigeration.	1 year experience in refrigeration and compressor operation.
7	BOILER ATTENDANT	ITI / ITC in respective trade with First Class Certificate of competency as an attendant	1 year experience the respective trade.
8	DRAUGHTSMAN	I.T.I certificate in draughtsmanship	1 year experience in drawing office preferably in preparation of working drawings of chemical plant and Machinery.
9	PEON	7 th standard (or) Upper Primary	
10	PART TIME SWEEPER	Literate with good physique	

Age Limit & Relaxation

The upper age limit shall be 40 Years. However, Age relaxation for SC/ST/PWD/Ex Service Men is allowed as per the Govt. of India guidelines.

Application fee

Demand Draft of Rs.300/- should be drawn on any scheduled bank in favour of HIL (INDIA) LIMITED, payable at Ernakulam.

SC/ST /PWD/Ex Servicemen candidates are exempted from payment of application fees.

Benefits:

i) For posts mentioned from 1 to 9, the benefits shall be as under:

Basic Pay - Minimum in the respective scale
IDA - As per Average AICPI (Stands at 128% for the quarter July - September 2018)

HRA - @ 20%

Leave/ Holidays - 12 days of Casual Leave per year, Weekly off, Holidays declared by the Company.

Other benefits - In addition to the above, the selected personnel will be entitled for ESI, CPF @ 12%, Subsidized canteen facility as per the Rules of the Company.

ii) For post of Part time Sweeper (Serial No.10), the remuneration shall be a consolidated one @ Rs.275/- per day strictly based on attendance. The selected personnel would also be entitled for ESI, CPF @ 12%, Subsidized canteen facility as per the Rules of the Company.

How to Apply / Other Conditions:

1) Candidates must possess the prescribed qualification and experience as on 31.10.2018

2) Candidates belong to OBC shall attach Non Creamy layer certificate along with the application.

3) Those who are working in Public Sector Undertakings/ Govt. Departments shall forward their application through proper channel. However advance copies may be sent directly, subject to the NOC being produced at the time of interview.

4) Name of the post applied for must be clearly superscribed on the top of the envelope in Capital Letters.

5) The engagement will be purely on Contract Basis for a period of two years extendable for another year at the sole discretion of the Management. There will be no provision for regularization/absorption.

6) The Management reserves the right to relax age, qualification and experience in case of exceptionally deserving candidates.

7) HIL shall not responsible for any postal delay/loss in transit in submission of documents within the specified time. Applications received after the due date will neither be entertained nor returned. No correspondence shall be entertained from the candidates who have not been shortlisted/selected.

8) The application is liable for rejection at any stage of recruitment process in case of suppression/furnishing of false information, without enclosing necessary documents, unsigned or incomplete application.

9) Mere fulfillment of eligibility criteria/norms does not entitle a candidate to be called for Written Test/ Trade Test. Management reserves the right to reject the application without assigning any reason and to raise standard of specifications to restrict the number of candidates to be called for Test/Interview. The recruitment process can be cancelled/suspended/restricted/enlarged/modified without assigning any reasons. The decision of the Management will be final and no appeal will be entertained.

10) Email / Late applications will not be entertained.

11) Canvassing in any form will automatically disqualify the candidate for the post applied for.

12) Those who fulfill the above requirements may download application format from website and send in their filled in application affixing recent passport size photograph along with application fee of Rs.300/-, if applicable, by way of DD and self attested copies of certificates in support of age, educational qualifications, caste/ tribe/Non creamy layer and experience and such other certificates as may be prescribed in closed covers superscribing the name of post applied for so as to reach **DEPUTY GENERAL MANAGER(HR & ADMN), HIL (INDIA) LIMITED, UDYOGAMANDAL P.O, ELOOR, ERNAKULAM DISTRICT, KERALA STATE, PIN – 683 501** on or before **31.10.2018**

Sd/-

**DY. GENERAL MANAGER(HR & ADMN
For UNIT HEAD**



हिल (इंडिया) लिमिटेड, उद्योगमंडल

(पूर्व में हिंदुस्तान इन्सैक्टिसाइड्स लिमिटेड)

HIL (INDIA) LIMITED

(Formerly Hindustan Insecticides Limited)

(A Govt. of India Enterprise)

P.O UDYOGAMANDAL, Dist. Ernakulam, Kochi, (Kerala)

Ph : 0484 – 2545121 –23, Web: www.hil.gov.in

AFFIX RECENT
PASSPORT
SIZE
PHOTOGRAPH

रोजगार के लिए आवेदन APPLICATION FOR EMPLOYMENT

For the post of के पद के लिए

For Office use only

Application No:

Date of Receipt:

1. वैयक्तिक पृष्ठभूमि PERSONAL BACKGROUND

1.1. पूरा नाम FULL NAME :-----

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1.2. वैयक्तिक पृष्ठभूमि PERSONAL BACKGROUND:

संवाद या सूचना के लिए पता Address for Communication	स्थायी पता Permanent address

1.3. माता - पिता या अभिभावक का विवरण Particulars of parent or guardian:

माता - पिता या अभिभावक का नाम एवं पता (अभिभावक के मामले में रिश्ते का उल्लेख करें) Name & Address of Parent or Guardian/ Mention the relationship in case of guardian	माता - पिता या अभिभावक की राष्ट्रीयता Nationality of Parent or guardian	निकट रक्त संबन्धी के बारे में जानकारी, जिसे किसी आपात स्थिति में सूचित किया जाए। (नाम, पता एवं फोन नंबर, यदि है) Particular of next of Kin to be informed in case of an emergency [Name, Address and Phone No., if any]

1.4. मोबाइल नंबर Mobile Number :

1.5. ई मेल Email address :

1.6. लिंग Sex : Male/ Female

1.7. वैवाहिक स्थिति Marital Status : विवाहित Married/अविवाहित Unmarried/विधुर Widower

1.8. बच्चों की संख्या Number of Children :पुत्र Son/s,.....पुत्रियाँ Daughter/s (लागू है तो If applicable)

1.9. क्या परिवार नियोजन किया है

Whether family planning adopted : हाँ Yes / नहीं No (लागू है तो If applicable)

1.10. आश्रितों की संख्या Number of Dependents :

(..2....)

1.11. जन्म संबन्धी विवरण Birth Records :

- (i) जन्म तिथि Date of Birth :
- (ii) जन्म स्थान Place of Birth :
- (iii) राष्ट्रियता Nationality :

1.12. शरीर पर पहचान संबन्धी चिह्न, यदि कुछ है Identification mark, if any :.....

- 1.13. क्या आप अनुसूचित जाति / जनजाति से हैं? (यदि हाँ, प्रमाणपत्र (निर्धारित फार्म में) की सत्यापित प्रति साथ में लगाएं) : हाँ / नहीं
Whether you belong to Scheduled Cast/ Tribe? (If so, please attach attested copy of certificate in prescribed form) : Yes / No

2. योग्यताएं Qualifications :

2.1. शैक्षणिक Academic :

	संस्था का नाम व स्थान Name & Place of Institution	पढाई की अवधि (वर्ष) Years attended	उत्तीर्ण परीक्षा Examination passed	उत्तीर्ण होने का वर्ष Year of passing	अंकों का प्रतिशतता एवं श्रेणी Percentage of Marks & Rank	विषय Subjects
10 वीं						
12 वीं						
कॉलेज / विश्वविद्यालय College/ University						

2.2. Technical/ Professional :

संस्था का नाम व स्थान Name & Place of Institution	पढाई की अवधि (वर्ष) Years attended	उत्तीर्ण परीक्षा Examination passed	उत्तीर्ण होने का वर्ष Year of passing	अंकों का प्रतिशतता एवं श्रेणी Percentage of Marks & Rank	विषय Subjects

2.3. अन्य : किसी संस्था की सदस्यता (यदि हो) Others : Membership of Institution, If any :

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- 2.4. विशेष पुरस्कार या अन्य कोई योग्यता (यदि जगह कम है तो किसी सादे कागज़ में लिखकर आवेदन के साथ लगाएं)
Special Awards of Any other qualification (Write on a plain paper and attach with application, If space is not sufficient)

3. अप्रेंटिसशिप और प्रशिक्षण Apprenticeship or Training :

संस्था Organization	अवधि Period	प्रकार एवं उद्देश्य Nature and Purpose

4. अनुभव Experience (पिछले रोज़गार का Previous Employment) :

(पहले वर्तमान रोज़गार की जानकारी दें एवं किस प्रकार का कार्य करते थे, उसकी भी जानकारी दें)
(Give present employment first, mention nature of work also)

अवधि Period		वर्ष एवं माह Years & Months	नियोक्ता Employer	पदनाम Designation	परिलब्धि (वेतन और भत्ते) Wages / Pay & Allowances	छोड़ने का कारण Reason for leaving
से From	तक To					

- 4.1. कुल अनुभव Total Experience (as mentioned at column 4) (YY/MM/DD):
Please bifurcate the total experience in Govt. / Private sector as applicable.
a) सरकारी क्षेत्र में In Govt. sector :
b) निजी क्षेत्र में In Private sector :

5. उपलब्धियाँ व गतिविधियाँ Attainments & Activities :

5.1.	भाषा Language	मातृभाषा Mother Tongue	अन्य भाषाएं Other Languages
पढ़ना Read :	हाँ / नहीं Yes/ No	हाँ / नहीं Yes/ No	हाँ / नहीं Yes/ No
लिखना Write :	हाँ / नहीं Yes/ No	हाँ / नहीं Yes/ No	हाँ / नहीं Yes/ No
बोलना Speak :	हाँ / नहीं Yes/ No	हाँ / नहीं Yes/ No	हाँ / नहीं Yes/ No

- 5.2. खेलकूद संबन्धी गतिविधियाँ, प्रवीणता सहित, यदि हैं (प्रमाण पत्रों की प्रतियाँ लगाएं)
Sports Activities, If any (attach copies)

5.3. पढाई के अलावा अन्य गतिविधियाँ (एनसीसी , भाषण प्रतियोगिता आदि, प्रमाण पत्रों की प्रतियाँ लगाएं)
Extracurricular activities (N.C.C, Debating clubs etc./ Attach copies of certificates)

5.4. शौक या अन्य गतिविधियाँ Hobbies or any other activities :

6. अन्य जानकारी Other Details

6.1. क्या आप यह नियुक्ति, बिना कंपनी के क्वार्टर के, स्वीकार कर सकते हैं?

Whether you can take up this assignment without company's residential accommodation?

हाँ / नहीं Yes / No :

6.2. संदर्भ References :

जिम्मेदार व्यक्ति होने चाहिए, जो कि आवेदक के कार्य और चरित्र से अच्छी तरह परिचित हों लेकिन उसके रिश्तेदार न हों ।

Should be responsible persons intimately acquainted with applicant's work and character but not related by blood.

नाम Name

व्यवसाय Occupation

पता Address

- i)
- ii)
- iii)

6.3. यदि चयन हुआ तो इयूटी पर उपस्थित होने में कितना समय चाहिए?

If selected, how much time you will take to join?

6.4. क्या आपका एचआईएल में पहले भी किसी पद के लिए इंटरव्यू हुआ है? और यदि हुआ तो उसकी जानकारी दें।
Have you been interviewed for any post in HIL & If so, give details.

6.5. क्या आपको किसी दुराचरण के किसी कार्य के लिए बर्खास्त या दंडित किया गया है? यदि हाँ तो विवरण दें।
Have you been dismissed / punished for any act of misconduct? If yes, give details.
हाँ / नहीं Yes / No

6.6. क्या आपको किसी अपराध के लिए गिरफ्तार या दंडित किया गया है? यदि हाँ तो उसका विवरण दें।
Have you ever been arrested / convicted by a court for any criminal offence? If yes, give details.
हाँ / नहीं Yes / No

7. सेना या अन्य कोई राष्ट्रीय सेवा Military or any other national service :

Period		Rank	Service Branch	Duty
From	To			

8. क्या आप भारत में कहीं भी काम करने के लिए तैयार हैं? Are you willing to work anywhere in India?

हाँ / नहीं Yes / No

9. यदि हिल (इंडिया) लिमिटेड में कोई रिश्तेदार काम करते हैं , तो उनका विवरण।

Particulars of relatives employed in HIL (INDIA) LIMITED, if any

नाम Name	पदनाम Designation	बैज नं. Badge No.

10. संलग्न प्रमाण पत्रों की सूची List of copies of testimonials attached:

1. 2. 3.
4. 5. 6.

11. संलग्न डिमांड ड्राफ्ट का नंबर:

Attached Demand Draft No:

दिनांक:

Date:

धनराशि:

Amount:

घोषणा Declaration

मैं प्रमाणित करता हूँ कि इस आवेदन पत्र में भरा गया विवरण, मेरी जानकारी और विश्वास के अनुसार पूर्ण और सही है। यदि हिल (इंडिया) लिमिटेड में मुझे रोजगार मिल जाता है तो मैं कंपनी के वर्तमान और भविष्य में लागू होनेवाले नियमों का पालन करने के लिए सहमत हूँ। मैं यह भी समझता हूँ कि, केवल फार्म भरकर इंटरव्यू में बुलाने मात्र से, हिल (इंडिया) लिमिटेड मुझे रोजगार देने के लिए वचनबद्ध नहीं है।

I certify that the statement made by me in this application are true, complete and correct to the best of my knowledge and belief and made in good faith. Further, in the event of my being engaged by the HIL (INDIA) LIMITED, I agree to abide by all the rules and regulations of the company now in force or that may be established. I also understand that there is no commitment on the part of HIL to provide me employment in sending me this form or calling me for Practical test.

दिनांक Date :

स्थान Place :

आवेदक के हस्ताक्षर Signature of Applicant