



HINDUSTAN INSECTICIDES LTD
(A Govt. of India Enterprise)
(An ISO 9001 2008 Certified Company)
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Invite applications for the following posts: -

Sl No.	Name of Post	No. of posts	Pay-scale under IDA pattern	Place of posting	Age Limit
1.	Officer (Accounts)	03	Rs.16400-3%-40500 (Revised)	Hyderabad, Bangalore and Nagpur / Pune	40
2.	Law Officer	01	Rs.16400-3%-40500	Corporate Office, New Delhi	40

Application Forms and other details can be down loaded from our website www.hil.gov.in and submitted by post on or before **20.06.2016**.

Qualification & Experience: -

1. **Officer (Accounts): -** “Passed final examination of ICAI or ICWA or MBA (Finance) with one year post qualification experience in responsible capacity.”

OR

“M.Com with four years experience or Degree in Commerce with seven years experience in Financial and Cost Accounting in responsible capacity.”

2. **Law Officer: -** Professional degree in Law (3 years) full time course after graduation or 05 years integrated course after 10+2” from the recognized University. Candidate should have minimum 02 years post qualification experience in the relevant filed with Industry / Govt./ Solicitor’s firm/ Advocate’s firm for handling the cases pertaining to matters of Commercial, Finance, Service matters including disciplinary action and other related matters etc. with different authorities, parties and Hon’ble Courts. Candidate should be well versed in labour laws, Corporate laws including arbitration procedures and handling legal functions such as drafting of legal documents, advising on legal matters and coordination with advocates on legal issues, attending hearing etc. The candidate must have working knowledge of Computer.

Contd....-2/-

General Conditions/terms for the post:

1. Person with Disabilities (PWD)

Only such person, who suffer from not less than 40% of relevant Disability Are eligible to be considered under PWD as per “the Person With Disabilities (Equal Opportunities, Protection Of Right & Full Participation) Act-1995.”

2. Selection Process:

a. The selection for the above mentioned posts will be by way of personal Interview.

b. Verification of Original Document:

All original document such as degree certificate, proof of date of birth, caste certificate etc. will be checked at the time of interview. The list of document accepted in support of the same is given below for reference of the candidates. However, this list is not exhaustive and candidate may be required to produce other relevant documents on case to case basis in support of his/ her candidature. Non-production of original documents will debar the candidate from appearing for the interview and no Travelling Allowance will be reimbursed to such candidates.

(i) Date of Birth (DOB) Proof:

(1) Xth Std. Passing Certificate indicating DOB

OR

(2) School Leaving Certificate

OR

(3) Birth Certificate

(ii) Qualification

(1) Marksheets indicating date of declaration of result.

(2) Final Degree Certificate

(3) Provisional passing certificate (in case Final Degree Certificate is not available)

(iii) Experience

(1) Past Employee:

- Experience letter indicating the date of joining as well as relieving

(2) Current Employment (All of the following)

- Proof of date of joining- Appointment letter issued after joining.

Contd....-3/-

