



HIL (India) Limited
(Formerly known HINDUSTAN INSECTICIDES LTD)
(A Govt. of India Enterprise)
(An ISO 9001 2008 Certified Company)
SCOPE COMPLEX, CORE-6, II-FLOOR,
7, LODHI ROAD, NEW DELHI-110003,
Tel. :24361019, Fax No. : 91-11-24362116
Website :- www.hil.gov.in
E-mail- hq@hil.gov.in

HIL (India) Limited invites applications for the following positions on “Fixed Tenure basis” for 02 years, extendable for further one year, as per details below :

Sl. No.	Name of Post	No. of posts	Pay-scale under IDA pattern	Place of posting	Max. Age Limit
1..	Deputy Marketing Manager	01	Rs.24900-3%-50500	RSO(Kolkata)	42
2.	Assistant Marketing Manager	01	Rs.20600-3%-46500	Telangana/ Andhra Pradesh	40
3.	Company Secretary-cum-Law Officer	01	Rs.16400-3%-40500	Head Office, New Delhi	32

The number of vacancies indicated above are tentative and actual requirement may vary based on further assessment. Reservation for person with disability and ex. serviceman will be as per Government directives.

Age Relaxation

- 3 years for OBC (Non creamy layer)
- 5 years for SC/ST Candidates
- 10 years for person with Disability – Candidates with Locomotor Disability or Hearing Impairment. The definition of Locomotor Disability or Hearing Impairment for physically challenged candidates is as per The person with Disabilities(equal opportunities, protection of rights and full participation) Act” 1995.
- 5 years for Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 01-01-1980 to 31-12-1989.

Interested candidates in the prescribed format may submit their applications separately superscribed on the envelope the post applied for, at the following addresses:

For the post at Sl. No.1 application may please be addressed to -
HIL (India) Limited, 6, Ganesh Chandra Avenue, Forth Floor Kolkata – 700013, West Bengal

For the post at Sl. No.2 application may please be addressed to –
HIL (India) Limited, Alyssa Mahek Apartment, Flat No. – 304, Chappel Road, Hyderabad – 500001

For the post at Sl. No.3 application may please be addressed to - The General Manager (HR & Admn.), HIL(India) Limited, SCOPE Complex, Core-6, 2nd Floor, 7 Lodhi Road, New Delhi-110 003. All the applicants must apply within 21 days from the date of publication of advertisement in “The Employment News”.

The requirement details as given below:

Qualification & Experience:

1. **Deputy Marketing Manager**
Degree in Science preferably in Agriculture, with 8 years experience in Marketing/ sales of pesticides/ agri inputs of which at least 2 years have been in managerial / supervisory capacity in marketing/ sales in pesticides industry. Degree or diploma in business administration will be considered as an added qualification.
2. **Assistant Marketing Manager**
"B.Sc. (Agriculture) OR Science Graduate with 5 years working experience in the fields of Agro-Chemicals/Seeds/ Fertilizers in reputed Company".
3. **Company Secretary-cum-Law Officer**
An Associate/ Fellow Member of the Institute of Company Secretaries of India and Law Graduate with 02 years working experience in the field of which not less than 1 years should be in a Supervisory capacity in industry or Government.

Selection Process

If the number of eligible applicants for a post is in the ratio of upto **1 : 10** to the number of vacancies, personal interview shall be conducted for all the eligible candidates. However, if the number of eligible applicants for a post is in excess of the ratio of **1 : 10** to the number of vacancies, the number of candidates will be restricted for personal interview on the basis of aggregate marks obtained in qualifying examination (Degree).

General Terms & Conditions for the posts

1. The Appointment is purely on fixed tenure basis and it is not against any permanent vacancy. This placement will not entitle any candidate to claim for regular/ permanent employment in HIL in future.
2. **The cut-off date for determining age limit and post-qualification experience will be 31.07.2018.**
3. A non refundable processing Fee of Rs.500/- is payable by the General and OBC Candidates in favour of HIL (India) Limited **payable at New Delhi**. However, SC/ST & person with disability are exempted from paying the process Fee.
4. Besides Pay, VDA, usual benefits like HRA, Medical reimbursement, LTC, Gratuity, CPF, Leave Encashment, Canteen Facility & Reimbursement for use of own conveyance for official purpose etc. shall be payable as per rules of the Company.
5. Candidates employed in Government/ Semi-Government/ Public Sector Undertaking/ Autonomous Bodies are required to produce "No Objection Certificate" at the time of Interview and produce relieving order from their organization in the event of Selection.
6. Shortlisted Candidates will be individually informed through e.mail (E.mail ID as provided in the application Form) about the personal interview.
7. Applications which are incomplete in any detail, not legible or without all the required enclosures or received after the last date for receipt of applications will be rejected and no correspondence on this will be entertained.

8. The Candidates called for Interview for the above posts shall be reimbursed 3 Tier AC Rail fare or equivalent for to and fro journey by shortest route provided the distance travelled is not less than 50 KM and submission of Rail/Bus tickets.
9. HIL(India) Limited reserves the right to raise the minimum eligibility standards and also reserves the right to fill or not to fill the above Position's without assigning any reason whatsoever.
10. HIL(India) Limited would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post for which he/she has applied. The fee paid by ineligible candidates shall be forfeited. No correspondence shall be entertained in this regard.
11. Any amendment/ modification/ alteration in the terms and conditions with reference to this advt. shall be displayed on our Web-site only.

Mere fulfilling the conditions does not make the candidate eligible to be called for an interview. HIL reserves the right to cancel the candidature of any candidate or entire process of the recruitment at its discretion.

**-Sd/
General Manager (HR & Admn.)**

10. Details of previous/present employment held, if any, in chronological-order starting from present position to backwards

Post held	Period of service			Pay scale/ Salary drawn	Name/Place/ State of Organisation	Nature of duties
	From (DD/MM/YY)	To (DD/MM/YY)	Duration in months			

11. Total Experience [as mentioned at Column 11] (YY/MM/DD)
12. Whether applied for any post in HIL earlier, if so, the details such as
 Name of the Post
 Date of Interview
 Whether selected or not
13. If selected, the minimum time required to join the post
14. Any other additional relevant information including reference
15. Details of DD in favour of HIL:
16. a) Have you ever been detained in Police Custody or not?
 If yes, give complete details of it
 b) Whether you have been convicted by any Court of Law or not?
 If yes, please give complete details thereto
 c) Whether any criminal case is pending or contemplated against you in any Court of Law or not? If yes, please give complete details thereto

DECLARATION:

I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. In case I have given wrong information, or suppressed any material fact or factual information, then my services are liable to be terminated without giving any notice or reasons thereof. I am not aware of any circumstances, which might impair my fitness for employment under Government.

Signature of candidate

Date: _____

Place: _____